



BOARD OF TRUSTEES

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Dave Maron
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ADMINISTRATION
Peter Bonkrude, MS
MANAGER

SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

19200 Latona Road, Anderson, CA 96007
Telephone: (530) 365-3768 Fax: (530) 365-0305
Web: shastamosquito.org
November 16, 2021

AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

MEETING OF THE BOARD OF TRUSTEES 1:00 P.M.

This meeting shall be continued to be offered a teleconference option as authorized by subdivision (e)(1)(C) of section 54943 of the Government Code. The Board of Trustees authorized the option to meet by teleconference under AB 361 and continue to meet by teleconference under AB 361 from October 20, 2021, through November 19, 2021. Any or all members of the Board of Trustees may participate in this meeting by teleconference. This meeting will be conducted in accordance with Occupational Safety and Health Standards COVID-19 Prevention Emergency Temporary Standards and CDPH guidance. In consideration of the Novel Coronavirus (COVID-19), members of the public are encouraged to submit public comment on agenda items in advance of the meeting via email or mail to the District office at the address listed on the agenda. This meeting will be broadcast with live audio through Zoom.

HOW TO SUBMIT PUBLIC COMMENTS: Before the Meeting: Please email your comments to contact@shastamosquito.org, note "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), write "Read Aloud at Meeting" at the top of the email. All comments received before 10:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments. Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/85923231726?pwd=WkRCdU5TVWdOMHdPek9IS0dITlR5dz09&from=addon>

Meeting ID: 859 2323 1726

Passcode: 665397

1-669-900-9128

1. Roll Call
2. Pledge of Allegiance

3. Approval of Agenda (additions and/or deletions)

If the need arises to take immediate action which won't wait until the next meeting and this need comes to staff's attention after the posting of the agenda, the Board by an affirmative vote of 4 members (or by an affirmative vote of 3 members if only 3 are present) may add this "urgency item" to the agenda and take action on the item. [See Gov't Code Section 54954.2]

Action Needed

4. Public Comment Period

(Note: please see instructions how to submit comments for a Zoom meeting above.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

5. Consent Calendar –

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes of the Regular Board Meeting held October 19, 2021.
- b) October/November Payables in the amount of \$702,827.34.

The Board of Trustees gives the District Manager the authority to approve the board approved payables through the financial system.

Action Needed

6. Correspondence/Informational:

- a) Shasta Mosquito and Vector Control District Financial Reports at 10-31-2021
- b) CA Arbovirus Bulletin #28 Week of November 5, 2021
- c) CalPERS Valuations
- d) Strategic Plan Update

7. Manager's Report

Informational Only

8. Department Reports

- a) Guangye Hu, Ph.D., Assistant Manager – Operations Report
- b) John Albright, Vector Ecologist – Vector Ecology Report

Informational Only

9. Committee Reports

- a) Executive – No Report
- b) Financial – No Report
- c) Personnel – No Report

10. Old Business:

Action Needed

11. New Business:

- a) Discussion and/or Approval to authorize the District Manager to sign the Cooperative Agreement with the California Department of Public Health concerning the use of pesticides, certification, and regulatory oversight.

Action Needed

- b) Discussion and/or Approval to authorize a safety recognition award for 12 District employees at a total cost not to exceed \$1,000.00 (\$83/per) to be taken from account #35700 Special Departmental Expense.

Action Needed

- c) Discussion and/or Approval to authorize a safety recognition luncheon for fifteen District employees at a cost not to exceed \$550.00 to be taken from account #32700 Food.

Action Needed

- d) Discussion and/or approval to authorize the District Manager to solicit proposals for Fire and Burglary alarm monitoring services and contract with the lowest responsible bidder.

Action Needed

- e) Discussion and/or approval of the job description revision: Assistant Manager to Operations Manager.

Action Needed

- f) Discussion, nomination, and election of District Board of Trustees' Officers for 2022.

Action Needed

CLOSED SESSION OF THE BOARD OF TRUSTEES

- a) Conference with Labor Negotiator (§54957.6)–Preparation for 2022 Labor Negotiations: District Negotiators: Board Vice President Cramer, Trustee Maron, District Manager, and Administrative Office Manager. Employee Organization: United Public Employees of California, Local 792.

THE BOARD WILL RECONVENE TO OPEN SESSION

- b) Closed Session Announcement.

Action Needed

CLOSED SESSION OF THE BOARD OF TRUSTEES

- a) Public Employee Personnel Matter pursuant to Government Code (§54957)- Discussion of contract of District Manager.

THE BOARD WILL RECONVENE TO OPEN SESSION

- b) Closed Session Announcement(s).

Action Needed

- 13. Trustee Comments, Requests for Future Agenda Items and/ or Staff Actions:** *The Board may not legally act on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda. Each presentation is limited to no more than 3 minutes.*

14. Adjournment

Upcoming Events:

- *November 19, 2021, STEM Career Day, Virtual event.*
- *November 25-26, 2021, District Office Closed in Observance of Thanksgiving*
- *December 21, 2021, SMVCD Regular Board of Trustees Meeting **CANCELLED***
- *December 23-25, 2021, District Office Closed in Observance of Christmas*
- *December 31, 2021, District Office Closed in Observance of New Year's Day*
- *January 17, 2022, District Office Closed in Observance of Martin Luther King Jr. Day*
- *January 18, 2022, SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)*

Upcoming Training:

- **Available anytime:** Required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.ca.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

I certify that this Agenda was posted November 10, 2021, in Accordance to the Brown Act Section 54954.2.

_____ Darcy Buckalew, Administrative Office Manager

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 19200 Latona Road, Anderson, California.