



BOARD OF TRUSTEES

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SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

19200 Latona Road, Anderson, CA 96007
Telephone: (530) 365-3768 Fax: (530) 365-0305Web: shastamosquito.org**October 19, 2021**

AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

MEETING OF THE BOARD OF TRUSTEES

1:00 P.M.

This meeting will be conducted in accordance with Occupational Safety and Health Standards COVID-19 Prevention Emergency Temporary Standards and CDPH guidance. Any or all members of the Board of Trustees may participate in this meeting by teleconference. In consideration of the Novel Coronavirus (COVID-19), members of the public are encouraged to submit public comment on agenda items in advance of the meeting via email or mail to the District office at the address listed on the agenda. This meeting will be broadcast with live audio through Zoom.

HOW TO SUBMIT PUBLIC COMMENTS: Before the Meeting: Please email your comments to contact@shastamosquito.org, note "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), write "Read Aloud at Meeting" at the top of the email. All comments received before 10:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments. Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86227823121?pwd=d1RUbVkwXNVeINZcU9WNFI0WkRQUT09&from=addon>

Meeting ID: 862 2782 3121

Passcode: 345777

1-669-900-9128

1. Roll Call
2. Pledge of Allegiance

3. Approval of Agenda (additions and/or deletions)

If the need arises to take immediate action which won't wait until the next meeting and this need comes to staff's attention after the posting of the agenda, the Board by an affirmative vote of 4 members (or by an affirmative vote of 3 members if only 3 are present) may add this "urgency item" to the agenda and take action on the item. [See Gov't Code Section 54954.2]

Action Needed

4. Public Comment Period

(Note: please see instructions how to submit comments for a Zoom meeting above.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

5. Discussion and or Approval to consider finding by a majority vote under Government Code § 54953, subd.(e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C).

Action Needed

6. Consent Calendar –

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes of the Regular Board Meeting held August 17, 2021.
- b) September/October Payables in the amount of \$235,797.52.

The Board of Trustees gives the District Manager the authority to approve the board approved payables through the financial system.

Action Needed

7. Correspondence/Informational:

- a) Shasta Mosquito and Vector Control District Financial Reports at 9-30-2021
- b) Shasta Mosquito and Vector Control District Financial Reports at 8-31-2021
- c) CA Arbovirus Bulletin #24 Week of October 8, 2021
- d) CERBT Fund 6-30-2021
- e) Outreach Update
- f) Strategic Plan Update

8. Manager's Report

Informational Only

9. Department Reports

- a) Guangye Hu, Ph.D., Assistant Manager – Operations Report
- b) John Albright, Vector Ecologist – Vector Ecology Report

Informational Only

10. Committee Reports

- a) Executive – No Report
- b) Financial – No Report
- c) Personnel – No Report

11. Old Business:

Action Needed

12. New Business:

- a) Discussion and/or Approval for up to (4) district representatives to attend the 88th American Mosquito Control Association Annual Meeting February 28th, 2022, to March 4th, 2022: (Jacksonville, Florida) in amount not to exceed \$2,200 per person from the following account numbers #35950 Lodging, #35900 Transportation & Travel, #35949 Meals and #35943 Conference.

Action Needed

- b) Discussion and/or approval authorizing the withdrawal and wire transfer of Shasta Mosquito and Vector Control District monies from the Shasta County Treasury in an amount of \$800,000 to be deposited into the District's Wells Fargo Banking account.

Action Needed

- c) Discussion and/or Approval to cancel the December 2021 Board of Trustees meeting and give the District Manager the authority to approve and pay claims up to the limit of \$10,000 per claim including, but not limited to, US Bank-CalCard, and all normal invoices during the period of November 17 through December 31, 2021.

Action Needed

- d) Discussion and or Approval for up to (4) district representatives to attend the 90th Mosquito and Vector Control Association of California Annual Meeting February 7th, 2022, to February 10th, 2022: (Sacramento, CA) in an amount not to exceed \$2,000 per person from the following account numbers #35950 Lodging, #35900 Transportation & Travel, #35949 Meals and #35943 Conference.

Action Needed

- e) Discussion and or Approval Administrative Office Manager and District Manager to attend the 2022 VCJPA Annual Workshop and the VCJPA Board of Directors' Meeting – Dream Inn, Santa Cruz, February 16-18, 2022: in an amount not to exceed \$575.00 from account numbers #35949 Trans/Meals and #35950 Lodging.

Action Needed

CLOSED SESSION OF THE BOARD OF TRUSTEES

- a) Conference with Labor Negotiator (§54957.6)–Preparation for 2022 Labor Negotiations: District Negotiators: Board Vice President Cramer, Trustee Maron, District Manager, and Administrative Office Manager. Employee Organization: United Public Employees of California, Local 792.

THE BOARD WILL RECONVENE TO OPEN SESSION

- b) Closed Session Announcement.

Action Needed

13. Trustee Comments, Requests for Future Agenda Items and/ or Staff Actions: *The Board may not legally act on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda. Each presentation is limited to no more than 3 minutes.*

14. Adjournment

Upcoming Events:

- *November 11, 2021, District Office Closed in Observance of Veteran's Day*
- *November 16, 2021, SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)*
- *November 25-26, 2021, District Office Closed in Observance of Thanksgiving*

Upcoming Training:

- **Available anytime:** Required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.ca.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

I certify that this Agenda was posted October 14, 2021 in Accordance to the Brown Act Section 54954.2.

_____ Darcy Buckalew, Administrative Office Manager

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 19200 Latona Road, Anderson, California.