



BOARD OF TRUSTEES

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MANAGER

SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

19200 Latona Road, Anderson, CA 96007
Telephone: (530) 365-3768 Fax: (530) 365-0305
Web: shastamosquito.org
November 17, 2020

AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

This meeting will be conducted in accordance with **Government Code, § 54956.5 and State of California Executive Order N-33-20**, as well as CDPH guidance under the California Blueprint Data Chart. Any or all members of the Board of Trustees may participate in this meeting by teleconference. In consideration of the Novel Coronavirus (COVID-19), members of the public are encouraged to submit public comment on agenda items in advance of the meeting via email or mail to the District office at the address listed on the agenda. This meeting will be broadcast with live audio through Zoom.

HOW TO SUBMIT PUBLIC COMMENTS: Before the Meeting: Please email your comments to contact@shastamosquito.org, note "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), write "Read Aloud at Meeting" at the top of the email. All comments received before 10:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments. Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82022661595?pwd=dmh3STdlZ3BtNmFBWmUwMS9XUnlmQT09>

Meeting ID: 820 2266 1595

Passcode: 729990

1-669-900-9128

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda (additions and/or deletions)

If the need arises to take immediate action which won't wait until the next meeting and this need comes to staff's attention after the posting of the agenda, the Board by an affirmative vote of 4 members (or by an affirmative vote of 3 members if only 3 are present) may add this "urgency item" to the agenda and take action on the item. [See Gov't Code Section 54954.2]

Action Needed

4. Public Comment Period

(Note: please see instructions how to submit comments for a Zoom meeting above.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

5. Consent Calendar –

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes of the Regular Board Meeting held October 20, 2020
- b) October/November Payables in the amount of \$198,891.40

The Board of Trustees gives the District Manager the authority to approve the board approved payables through the financial system due to the State of California Executive Order N-33-20.

Action Needed

6. Items (if any) Removed from the Consent Calendar

7. Correspondence/Informational:

- a) Shasta Mosquito and Vector Control District Financial Reports at 10-31-2020
- b) CA Arbovirus Bulletin #30, November 6, 2020
- c) VCJPA Member Contingency Fund 9-30-2020
- d) Compliments to the District and Staff
- e) 2019-2020 Fiscal Year End Update-Presentation

8. Manager's Report

Informational Only

9. Department Reports

- a) Guangye Hu, Ph.D., Assistant Manager – Operations Report
- b) John Albright, Vector Ecologist – Vector Ecology Report

Informational Only

10. Committee Reports

- a) Executive – No Report
- b) Financial – No Report
- c) Personnel – Verbal Report

11. Old Business:

12. New Business:

- a) Discussion and/or Approval to authorize the District Manager to sign the Cooperative Agreement with the California Department of Public Health concerning the use of pesticides, certification, and regulatory oversight.

Action Needed

- b) Discussion and/or Approval to authorize a safety recognition award for 12 District employees at a total cost not to exceed \$1,000.00 (\$83/per) to be taken from account #35700 Special Departmental Expense.

Action Needed

- c) Discussion and/or Approval to authorize a safety recognition luncheon for fifteen District employees at a cost not to exceed \$550.00 to be taken from account #32700 Food.

Action Needed

- d) Discussion and/or approval of the SMVCD Personnel Policy Manual Revision, contingent on meet and confer with UPEC and legal review.

Action Needed

- e) Discussion, nomination, and election of District Board of Trustees' Officers for 2021.

Action Needed

CLOSED SESSION OF THE BOARD OF TRUSTEES

- a) Public Employee Personnel Matter pursuant to Government Code (§54957)- Discussion of performance review of District Manager.

THE BOARD WILL RECONVENE TO OPEN SESSION

- b) Closed Session Announcement(s).

Action Needed

13. Trustee Comments, Requests for Future Agenda Items and/ or Staff Actions: *The Board may not legally act on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda. Each presentation is limited to no more than 3 minutes.*

14. Adjournment

Upcoming Events:

- November 26 and 27, 2020 Closed in Observance of Thanksgiving
- December 1-2, 2020 MVCAC Planning Meeting-Virtual
- December 15, 2020 SMVCD Regular Board of Trustees Meeting CANCELLED
- December 24 and 25, 2020 Closed in Observance of Christmas Eve and Christmas Day
- January 1, 2021 Closed in Observance of New Year's Day
- January 31-February 2, 2021 MVCAC Annual Conference- Virtual

Upcoming Training:

- **Available anytime:** Required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.ca.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

I certify that this Agenda was posted November 12, 2020 in Accordance to the Brown Act Section 54954.2.

_____ Darcy Buckalew, Administrative Office Manager

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 19200 Latona Road, Anderson, California.