



SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

October 20, 2020

District Office, 19200 Latona Road, Anderson, CA 96007

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

1. Call to Order: District Board President Hanna called the zoom meeting to order at 1:05 P.M.

Roll Call

Trustees Present: Ben Hanna, President
Vickie Marler, Vice President
Ann Morningstar, Secretary
Philip Cramer, Trustee

Trustees Absent: None

Others Present: Peter Bonkrude, District Manager
Darcy Buckalew, Administrative Office Manager
Guangye Hu, Assistant Manager
John Albright, Vector Ecologist

2. Pledge of Allegiance: The meeting opened with the Pledge of Allegiance. **Trustee Cramer led the pledge.**
3. Approval of Agenda: **A motion was made by Secretary Morningstar and seconded by Vice President Marler to unanimously approve the agenda.**
4. Public Comment: President Hanna stated that this is the time for any person wishing to address the Board to do so. President Hanna asked if anyone had mailed or emailed any comments to the District per the instructions posted for the Zoom meeting due to State of California Executive Order N-33-20 stay at home. The Administrative Manager stated she did not receive any correspondence prior to this meeting.
5. Consent Calendar –
 - a) Minutes of the Regular Board Meeting held August 18, 2020.
 - b) September/October Payables in the amount of \$231,855.17. **A motion was made by Secretary Morningstar and seconded by Vice President Marler and it was agreed to approve the consent calendar and give the District Manager the authority to approve the board approved payables through the financial system due to State of California Executive Order N-33-20 stay at home.**

6. Items Removed from the Consent Calendar –

7. Correspondence/Informational:

- a) Shasta Mosquito and Vector Control District Financial Reports at 9/30/20-The District Manager stated income and expenses are right on track. We had some accruals of expenses and income from August. The Administrative Manager added that the auditors were at the District recently and the audit is on track.
- b) Shasta Mosquito and Vector Control District Financial Reports at 8/31/20- The District Manager stated the financials are where they should be during this month.
- c) CA Arbovirus Bulletin #26, Week of October 9, 2020- The Assistant Manager stated that the Bulletin shows as of October 9, 2020. The report stated there 277 WNV positive birds from 19 counties and 2,475 WNV positive mosquito pools in 27 counties. So far, we have received 25 WNV positives in Shasta county. There are 114 WNV positive humans as of this date in 20 counties as well as 5 fatalities. We are also seeing elevated St. Louis Encephalitis virus positives in 9 counties for a total of 493 positives so far. There have been 121 WNV seroconversion from 15 counties.
- d) CERBT Fund June 30, 2020- The Administrative Manager stated this shows our CERBT fund balance at \$1,033,544.04 as of 6/30/2020. This is the first recorded increase since the losses incurred at the beginning of Covid-19. We hope to see more gains in the future as the goal has always been to not touch this fund as it supports retiree medical benefits in the future.
- e) Shasta LAFCO Election Results- The Administrative Manager stated LAFCO notified the District that the successful candidates for Regular Special District Commissioner are Irwin Fust and Brenda Haynes and the Alternate Special District Commissioner is Fred Ryness.
- f) Compliments to the District and Staff-President Hanna stated the district as well as a staff member received compliments. Linda from City of Shasta Lake called just to give kudos to all the mosquito people, and especially Rob, for doing such a great job with controlling the mosquitoes this year! She said, “It seems like there are less of them in my area,” and she is very appreciative. Kudos Rob! Joanna, from Shingletown called and spoke with the office back in June and wanted to thank us for all the helpful information, since she is very sensitive to mosquito bites. She also wanted to thank the technician, Al, for coming out and checking for sources and setting traps and continuing to follow up. She said she noticed a big difference and hasn’t been having mosquito issues since he came out. Kudos Al! Field Technician Haley Bastien wrote this kudos. August 14, 2020 Kelly, Darrell, and I were scheduled to take a boat run on the Sacramento River. Kelly filled the boat with fuel before we launched at the Bonnyview boat ramp. Several minutes after we left the boat launch Kelly and I smelled gas. I opened the center walk through on the boat, in an attempt to clear the smell. After closing it we still smelled gas. Kelly immediately pulled the boat to the shore and we tied off. After lifting the engine box, we discovered a significant fuel line leak. Kelly took several minutes to assess the situation. Kelly was professional and direct with his instructions. Kelly removed a fire extinguisher from its holder on the boat, and had Darrell hold the engine cover open to diffuse any fumes that may build up from the leak so that we could drive back to the boat ramp. We made it back to the ramp without incident. What could have easily been a dangerous situation was handled promptly and appropriately. Kudos Kelly!

8. Manager’s Report – The District Managers report states the last two months have been extremely challenging for both our professional work as well as our private lives. We continue to make efforts

to gain ground on our new invasive mosquitoes. As I mentioned on the email updates, we have had several expansions of our original find; suggesting we will likely be dealing with one or both species next year. These new mosquitoes are challenging, and we are balancing the program demands of the invasive mosquitoes versus our existing endemic populations; we plan to bring more information regarding our 2021 Aedes plan to the board for discussion in January or February. In addition to our invasive Aedes we did continue to see increases in our mosquito populations and our WNV positive indicators. This highlights a need to expand or reboot our services to effectively meet our District residents needs moving forward; a challenge we are up to face. COVID-19 has made an impact on the lives of everyone and continues to provide challenges. Recently, MVCAC opted to make the Fall Quarterly and the Annual Conference remote; hopefully protecting the association from financial hardship and providing members with engaging content. The good news is that we can potentially have more attendees, so when the plan and pricing become available; we will communicate that to the Board. Two final items, one is a friendly reminder that my evaluation is coming due before the end of the year, so typically if no change to the evaluation format is needed we can provide the process and forms to the executive committee to begin. If the board does have interest in altering the evaluation form and process, those changes would start at the personnel committee level and brought back to the Board for approval presumably in November. The second item, which I briefed the Board about is one of our employees Mr. Corey Boyer and his family lost their home in the Zogg Fire. Our hearts go out to the Boyer family and everyone impacted by the Zogg fire.

9. Department Reports:

- a) Guangye Hu, Ph.D., Assistant Manager - Operations Report – The Assistant Manager stated during this report period, our Department focused on control of West Nile transmitting Culex mosquitoes and the newly discovered invasive Aedes mosquitoes (*Ae. aegypti* and *Ae. albopictus*), which transmit yellow fever, dengue, and Zika viruses. Moreover, we completed the construction of the raceway project. One of the seasonal employees, Avery Currier, left the District in the last week of September. In order to reduce the exposure of employees to Covid-19, we continued to follow our district, local government, the state, and CDC guidelines. While being out in the public, staff were advised to mitigate their contact to other people. The more we can reduce exposure the more we can protect ourselves and other people. The District received 62 service requests from 7 communities: 80.6% from Redding, 8.1% from Anderson, 3.2% each from Shingletown and Millville, 1.6% each from City of Shasta Lake, Lakehead, and Palo Cedro. We conducted a total of 1,062 inspections, of which Redding had 50.7%, followed by Anderson (23.5%), and Cottonwood (15.5%), and the rest communities had a total of 10.3%. We conducted a total of 539 treatments, of which Redding had 58.1%, followed by Anderson (18.7%), and Cottonwood (10.0%), and the rest 7 communities had a total of 13.2%. For the targets treated, 80.6% were larviciding to kill mosquito larvae and 19.4% adulticiding to control adult mosquitoes. Response to West Nile Virus Positive Samples. During this report period we responded to 19 West Nile virus (WNV) positive mosquito samples/pools in East Cottonwood, East and West Anderson, south of Redding, and City of Shasta Lake, and 3 WNV+ sentinel chickens each in East Cottonwood and Millville, with enhanced adulticiding and increased search effort for larval sources and larviciding. We fogged the areas 2 or 3 times consecutively and sent a team of staff members with fresh eyes (those who do not routinely patrol the areas) to each of the locations to search for and treat mosquito sources. Response to New Invasive Aedes. On August 17, 2020, the day after the finding of the invasive Aedes mosquitoes in our District, the Operations staff started to inspect sources that potentially breed invasive Aedes aegypti and albopictus from house to house at the Oasis Rd and Lake Blvd. Meanwhile, staff distributed flyers to each of the homes visited in order to alert the residents about the invasive aedes mosquitoes, including where these newly found mosquitoes breed and dwell, how to check and dump containers for standing water on their property, and the diseases they can transmit. If the homeowner is not home, our technician would just leave a flyer or door

hanger in the front of the house and visible to the resident. In this report period, staff inspected a total of 10 New *Aedes* zones, of which 7 were in the area north of Hwy 299/Lake Blvd, west of I-5, east of Quartz Hill Rd, and south of Pine Grove Ave; one zone at Garden Tract (east of Redding Downtown), one zone at east of Churn Creek Rd and north of S. Bonnyview Rd, and the 10th zone was between Buenaventura Blvd and Cedars Rd, West of Westside Rd (see map below). Staff visited a total of estimated 11,600 homes and industrial parcels and distributed over 9,000 flyers and 2,100 door hangers. A total of 1,011 man-hours were spent on the inspection and flyer distribution. Staff found the invasive *Aedes* immatures in plant saucers, potted plants, hot tubs; dumped out and cleaned the containers; and treated the sources unable to dump and clean. Staff treated resident yards with Vectobac WDG (called yard WALS treatment) and used nearly 40 man-hours in various areas. Staff conducted WALS treatment with the A-1 machine in the early morning hours (from 4:00 or 4:30am) and used 36 man-hours and 300 lbs. of Vectobac WDG in ten WALS treatment sites. Staff made barrier treatment with Demand CS at two locations at the Buckeye Park and used 8 man-hours. Staff put out a total of a total of 83 In2Care traps to trap and kill invasive *Aedes* with a total of 50 manhours.

- b) John Albright, Vector Ecologist – Vector Ecology Report –The Vector Ecologist stated on August 14, while inspecting the contents of a gravid trap set to catch *Culex pipiens* mosquitoes for virus testing in the Buckeye area of north Redding, a single live adult *Aedes aegypti* female mosquito was identified by the District’s vector ecology personnel. This was the first find in California of this species north of Placer County. The District immediately sent out operations personnel to the area to go door-to-door disseminating public information materials related to invasive *Aedes spp.* and looking for signs of *Aedes aegypti* activity. In the first week following the original find, *Aedes aegypti* larvae were identified from 7 properties in that same general area. A larval sample from the north edge of the survey area collected on August 21 (one week later) was identified as *Aedes albopictus*. *Aedes albopictus* was not known to be currently occurring within California north of the Los Angeles area. The find was met with some skepticism as the odds against finding two different types of invasive *Aedes spp.* in such proximity temporally and geographically so far from known infestations is astronomically huge. However, this identification was confirmed by allowing larvae to emerge in a hatching container and observing the resulting *Aedes albopictus* adults. In all, 16 positive samples of *Aedes aegypti* larvae and six samples of *Aedes aegypti* pupae and adults were submitted to the vector ecology staff for identification between the original invasive *Aedes spp.* find and September 9. Since the original find, the District has set up various combinations of gravid autocidal traps (GATs), Biogents (BG) Sentinel traps and CO2-baited encephalitis surveillance (EVS) traps in the area of the original find specifically to survey for the presence of invasive *Aedes spp.* *Aedes aegypti* have been caught in GAT traps on 19 occasions, BG Sentinels four times, and EVS traps twice in the original area since the original specimen caught in a gravid trap. *Aedes albopictus* has been found in GAT traps three times and in a BG sentinel trap once. The first find of *Aedes aegypti* outside of the original area was a specimen caught in an EVS trap on September 15 in the neighborhood northeast of the South Bonnyview/Churn Creek Road exit on I-5. Despite extensive larval habitat surveillance, and trapping with GAT and BG Sentinel traps, no further invasive mosquitoes have been observed in that area since that find. For the past several years the District has had passive (CDCAGO) traps set at nine to twelve locations within the District to monitor for the possibility of the introduction of invasive *Aedes spp.* mosquitoes. On September 21 one of these traps set in a mobile home and RV park off Park Marina Drive caught an *Aedes aegypti* mosquito. Extensive follow-up surveillance did not find any further evidence of invasive *Aedes spp.* larval or adult activity in that area. A BG Sentinel trap set in response to a service request describing strange mosquito behavior on September 22 caught several *Aedes aegypti* mosquitoes in the El Reno Lane area of south Redding. Subsequent surveillance of larval sources caught large numbers of *Aedes aegypti* larvae in the general area of that find. Follow-up trapping has been done with BG Sentinel

traps and BG GATs but has failed to catch more *Aedes aegypti* adults in that area so far. This may be because operations personnel quickly responded in this area with adulticide and wide area larvicidal spray (WALS) treatments before the vector ecology staff had time to put out traps in that area. *Aedes albopictus* mosquitoes have not yet been found anywhere but the northern area of the original area where invasive *Aedes spp.* were found in August. No new areas of infestation with any sort of invasive *Aedes spp.* have been found within the District since September 22. There is a gap in the New Jersey light trap data in mid-August corresponding to the discovery of invasive *Aedes spp.* mosquitoes within the District right at a peak of mosquito activity within the District because we briefly suspended many routine activities to focus on the newly developing invasive *Aedes spp.* situation. Although the graph seems to mostly show populations around seasonal averages, the numbers are high in proportion to earlier in the year and substantially higher than 2019 levels. This was caused by unseasonably warm weather, particularly nighttime temperatures in the late season this year. This is much more obvious when you look at the data from the District's weekly CO2-baited encephalitis virus surveillance (EVS) traps for the months of August and September, which are substantially higher than 2019 and seasonal averages. A brief return to more normal fall temperatures a couple of weeks ago quickly suppressed mosquito populations back to normal levels in all traps. Although *Culex spp.* mosquitoes are normally the predominant types observed this time of year, this year they occurred at numbers that were substantially above what we have been seeing for the past several years. This is to be expected since these are species that thrive best in hot summer-like conditions as we experienced for most of this report period. This report period was very busy on the disease surveillance front due to the large populations of *Culex pipiens* and *Culex tarsalis* mosquitoes that persisted through the late season. These are currently our most important disease vector mosquitoes, since they transmit West Nile virus (WNV) which has been found to some extent within the District every year since 2004. Overall, our level of WNV activity within the District was the highest it has been since about 2015. The District submitted 216 samples of from 12 to 50 *Culex tarsalis* and *Culex pipiens* mosquitoes to UC Davis to be tested for the presence of mosquito borne virus diseases during this report period. This brings the total number of samples submitted to 685. This is the most mosquito samples ever submitted for testing in one season by the District. WNV was detected in 19 mosquito samples during this period, bringing the total positive samples within the District up to 25 for 2020. Blood samples from the District's four sentinel chicken flocks were taken every two weeks during this report period, with the last samples being taken on October 9. The October 9 sample results are still pending at the time of this report. Three total sentinel chickens were found positive for antibodies to WNV during the report period: 2 from east Cottonwood and one from Millville. One scrub jay carcass was collected and sampled by the District for the presence of WNV during the report period but was found negative. No WNV positive dead birds have been collected by the District so far in 2020. During the wide area larvicide spray application for *Aedes aegypti* in the original invasive *Aedes spp.* zone sample cups were placed in yards of residences within the spray area before the application was made. Following the application, the cups were taken back to the lab and insectary-reared larvae were added with water to see if the treatment had reached the cups as intended. Mortality of the larvae was observed to be very good, confirming that the application had a very good chance of having a significant impact on invasive *Aedes spp.* larval survival within the treatment area. On October 13, the District was contacted by a researcher at UC Davis seeking samples of our *Aedes aegypti* mosquitoes for genetic studies regarding their lineage and pesticide resistance status. We are planning a meeting with the researcher to discuss how we can help with this project.

10. Committee Reports

- a) Executive – no report
- b) Financial – no report
- c) Personnel Committee- no report

11. Old Business:

12. New Business:

- a) Discussion and/or approval authorizing the withdrawal and wire transfer of Shasta Mosquito and Vector Control District monies from the Shasta County Treasury in an amount of \$650,000 to be deposited into the District's Wells Fargo Banking account. The Administrative Manager stated when the District created the new financial accounting system monies were transferred to the District's Wells Fargo banking account to pay for payroll, accounts payable and other District warrants for payment. At least quarterly, the District will replenish the Wells Fargo account from the Shasta County Treasury. This will be the second transfer of the 2020-2021 fiscal year. **A motion was made by Secretary Morningstar and seconded by Trustee Cramer and it was agreed unanimously to authorize the withdrawal and wire transfer of Shasta Mosquito and Vector Control District monies from the Shasta County Treasury in an amount of \$650,000 to be deposited into the District's Wells Fargo Banking account.**
- b) Discussion and/or Approval for the Administrative Office Manager and District Manager to attend the 2021 VCJPA Annual Workshop and the VCJPA Board of Directors' Meeting – Dream Inn, Santa Cruz, February 25-26, 2021: in an amount not to exceed \$575.00 from account #35949 Trans/Meals and #35950 Lodging. The Administrative Manager stated the VCJPA Annual workshop consists of a “nuts and bolts” workshop describing the way VCJPA functions and how each District can properly administer their program. VCJPA will pay for one attendee's food and lodging. This meeting should provide useful information for an entity that serves as both an insurance administrator and the carrier of District funds for future liabilities. Currently, we plan to send the Administrative Office Manager and District Manager. Any additional attendees would require unbudgeted travel expenses. **A motion was made by Trustee Cramer and seconded by Vice President Marler it was agreed unanimously to approve the Administrative Office Manager and District Manager to attend the 2021 VCJPA Annual Workshop and the VCJPA Board of Directors' Meeting – Dream Inn, Santa Cruz, February 25-26, 2021: in an amount not to exceed \$575.00 from account #35949 Trans/Meals and #35950 Lodging.**
- c) Discussion and/or Approval for up to (4) district representatives to attend the 87th American Mosquito Control Association Annual Meeting March 1, 2021 – March 5, 2021: (Salt Lake City, Utah) in an amount not to exceed \$2000 per person from the following account numbers #35950 Lodging, #35900 Transportation & Travel, #35949 Meals, and #35943 Conference. The Administrative Manager stated the AMCA Annual Conference in Utah is an educational and networking opportunity that consists of presentations and exhibits that highlight the latest in science, technology and products used to conduct research and control vectors. Additionally, this meeting provides ample opportunities to network with vector control professionals, researchers, and educators from around the world. Finally, AMCA provides continuing education credits for certification for professionals involved in protecting public health through mosquito and vector control. Trustee Cramer asked about traveling during Covid-19 and asked about the District's liability as far as staff contracting the virus. The Administrative Manager stated that at this point we are just securing funding approval for travel if things should change with Covid-19. Currently many of the meetings are going online. As of this date the previous agenda item for VCJPA travel and this agenda item for AMCA have not announced online

meetings. As with any travel, district staff is not required to attend, and we will look at travel on a case by case basis during this time. Trustee Cramer added that the state has halted non-essential travel and he was wondering if we could do some research about our District. The Administrative Manager stated we will do some research with our attorney and insurance company to see if they have some guidance. **A motion was made by Trustee Cramer and Seconded by Secretary Morningstar and it was agreed unanimously to approve for up to (4) district representatives to attend the 87th American Mosquito Control Association Annual Meeting March 1, 2021 – March 5, 2021: (Salt Lake City, Utah) in an amount not to exceed \$2000 per person from the following account numbers #35950 Lodging, #35900 Transportation & Travel, #35949 Meals, and #35943 Conference.**

- d) Discussion and/or approval authorizing raising the billing rate for commercial and public entity properties from \$32.00 per hour to \$50.00 per hour. Staff is also establishing a Heavy Equipment rate of \$48.00 per hour. This new rate will take effect on 1/1/2021. The Administrative Manager stated in 2003, the board approved raising the hourly rate for cost associated with mosquito control activities performed by District staff on commercial and public entity properties where from \$26.00 to \$32.00. Since that time, we have not raised our hourly rate. When reviewing the billing rate, it was apparent an update needed to occur. We calculated the hourly labor rate by taking an average hourly rate of the 10 fulltime positions at the District. Additionally, we added 20% on the hourly rate for administrative overhead. If approved this rate will start on January 1st, 2021. Staff recommends approving the increase in the labor billing rate from \$32.00 per hour to \$50.00 per hour; and adding the new billing rate for heavy equipment work, to be set at \$48.00 per hour. No immediate impact, although when the new rate takes effect the District will see a slight increase in the revenue associated with our billable properties. **A motion was made by President Hanna and Seconded by Trustee Cramer and it was agreed unanimously authorizing raising the billing rate for commercial and public entity properties from \$32.00 per hour to \$50.00 per hour. Staff is also establishing a Heavy Equipment rate of \$48.00 per hour. This new rate will take effect on 1/1/2021.**
- e) Discussion and/or approval to authorize the District Manager to execute the memorandum of understanding (MOU) (attachment A) regarding the District's role maintaining the road access at Anderson River Park and incidental take of Winter-run Chinook Salmon. The Administrative Manager stated for the District Manager for several years, the District has been working with a multi-agency team focused on salmonid habitat restoration. The group has accomplished several projects over their existence including adding spawning habitat, juvenile habitat, and restoration of historic salmon habitat. The current project is the second and third phase of habitat restoration at Anderson River Park (Attachment A). To maintain access for mosquito and vector control, the team is building a "bridge" that will cross the restored side channel. To ensure this crossing, the District is proposing to maintain the crossing only in terms of silt/soil and vegetation, excluding the maintenance of the actual structure. This MOU allows the District to conduct the maintenance without risking liability from incidental take. **A motion was made by Vice President Marler and Seconded by Secretary Morningstar and it was agreed unanimously to authorize the District Manager to execute the memorandum of understanding (MOU) regarding the District's role maintaining the road access at Anderson River Park and incidental take of Winter-run Chinook Salmon.**
- f) Discussion and/or approval to declare surplus and sell items as listed in Attachment A and authorize the District Manager to execute contracts and documents associated with the transfer/sale of the vehicles. The Assistant Manager stated due to increased California Air Resources Board (CARB), the District will be unable to renew the registration for our 1991 GMC Dump Truck. Currently, this vehicle is primarily used for movement of soil/rock, and the

transport of the District's Backhoe. Over the years we have discussed several options for our heavy equipment work in the future, and the new regulations provide an opportunity to explore some of those options. We are also proposing to surplus the District's backhoe and the trailer that is used to transport the backhoe. If the Board approves the surplus of these items, staff will begin putting together a plan for heavy equipment work as part of the Strategic initiative focused on Capital Improvement/Asset plan. The District plans to rent equipment as a short-term solution to address any physical control needs. Due to the specialized nature of this equipment, we are proposing to utilize an auction company, Ritchie Bros, a company widely used for fleet surplus by other local agencies. Approve the surplus and authorize the District Manager to sell the described vehicles and execute any relevant paperwork associated with the auction and transfer/sale. There is an unknown amount for the items being auctioned in Miscellaneous Revenue account #799300, however the auction company assumes "market value" which would likely be more than \$30,000-\$60,000 for all three items. The Assistant Manager stated if approved that Richie Bros will take possession of the equipment prior to the December 9, 2020 auction. **A motion was made by President Hanna and Seconded by Secretary Morningstar and it was agreed unanimously to approve to declare surplus and sell items as listed in Attachment A and authorize the District Manager to execute contracts and documents associated with the transfer/sale of the vehicles.**

- g) Discussion and/or approval to authorize the District Manager to apply and sign all necessary documents related to the Community Power Resiliency Allocation to Special District's application process. The Administrative Manager stated on October 9th, CalOES released 20 million dollars to help support public infrastructure during the power outages both planned and unplanned. Our District currently has a mobile generator to support the essential functions of the District, but the process requires the expertise of our mechanic and is completely manual. If we are able to secure funds through this competitive RFP process, we would propose installing a permanent natural gas-powered generator that would automatically turn on to support our public health mission during power outages. Based on the grant application we believe we qualify under public health infrastructure eligibility requirements. We will develop a more detailed budget as part of the grant application process but are currently estimating around a \$50,000-\$60,000 budget request, which would include the equipment, the installation and permitting. **A motion was made by Secretary Morningstar and seconded by Trustee Cramer and it was agreed unanimously to authorize the District Manager to apply and sign all necessary documents related to the Community Power Resiliency Allocation to Special District's application process.**

13. Trustee Comments, Requests for Future Agendas Items and/ or Staff Actions: *The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a).* Trustee Cramer asked staff to research liability associated with travel during Covid-19 and bring to the board at the next meeting.

14. ADJOURNMENT –

Upcoming Events and SMVCD Office Schedule:

- *November 11, 2020 Closed in Observance of Veteran's Day*
- *November 17, 2020 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom/Zoom)*
- *November 26-27, 2020 Closed in Observance of Thanksgiving*
- *December 15, 2020 SMVCD Regular Board of Trustees Meeting Cancelled*
- *December 24-25, 2020 Closed in Observance of Christmas Eve and Christmas Day*

Upcoming Training:

- **Available anytime: web-based, required (every 2 years) Ethics Compliance Training – AB1234** - Paste the following link into browser: <http://fppc.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

The Board meeting was adjourned at 2:04 p.m.

MINUTES APPROVED:
