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**BOARD OF TRUSTEES**

PRESIDENT  
*Benjamin Hanna*  
SHASTA COUNTY

VICE PRESIDENT  
*Vickie Marler*  
SHASTA COUNTY

SECRETARY  
*Ann Morningstar*  
CITY OF SHASTA LAKE

*Philip Cramer*  
CITY OF REDDING

*Vacant*  
CITY OF ANDERSON

**ADMINISTRATION**  
*Peter Bonkrude, MS*  
MANAGER



## SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

19200 Latona Road, Anderson, CA 96007  
Telephone: (530) 365-3768 Fax: (530) 365-0305  
Web: [shastamosquito.org](http://shastamosquito.org)

**April 21, 2020**

### AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

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## FINANCE COMMITTEE MEETING 12:00 P.M.

This meeting will be conducted in accordance with **State of California Executive Order N-29-20**, dated March 17, 2020 as well as **State of California Executive Order N-33-20 stay at home**. Any or all members of the Finance Committee may participate in this meeting by teleconference. In consideration of the Novel Coronavirus (COVID-19), members of the public are encouraged to submit public comment on agenda items in advance of the meeting via email or mail to the District office at the address listed on the agenda. A physical location is no longer required to be provided. This meeting will be broadcast with live audio through Zoom meeting at:

**HOW TO SUBMIT PUBLIC COMMENTS:** Before the Meeting: Please email your comments to [contact@shastamosquito.org](mailto:contact@shastamosquito.org), note "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), write "Read Aloud at Meeting" at the top of the email. All comments received before 10:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments. Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

Join Zoom Meeting

<https://zoom.us/j/92909197830?pwd=dWE2SW83U05qeDFjOWt6S3pQSHcvZz09>

Meeting ID: 929 0919 7830

Password: 026195

1-669-900-9128

1. Review of 2020-2021 Draft Fiscal Year Budget
2. Adjournment

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## REGULAR MEETING OF THE BOARD OF TRUSTEES 1:00 P.M.

This meeting will be conducted in accordance with **State of California Executive Order N-29-20**, dated March 17, 2020 as well as **State of California Executive Order N-33-20 stay at home**. Any or all members of the Board of Trustees may participate in this meeting by teleconference. In consideration of the Novel Coronavirus (COVID-19), members of the public are encouraged to submit public comment on agenda items in advance of the meeting via email or mail to the District office at the address listed on the agenda. A physical location is no longer required to be provided. This meeting will be broadcast with live audio through Zoom meeting at:

**HOW TO SUBMIT PUBLIC COMMENTS:** Before the Meeting: Please email your comments to [contact@shastamosquito.org](mailto:contact@shastamosquito.org), note "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), write "Read Aloud at Meeting" at the top of the email. All comments received before 10:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments. Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

Join Zoom Meeting

<https://zoom.us/j/95905508649?pwd=NfVRYnRKbndyTDVKZTZ3cXV4eGFBQT09>

Meeting ID: 959 0550 8649

Password: 012279

1-669-900-9128

1. Roll Call
2. Pledge of Allegiance

### 3. Approval of Agenda (additions and/or deletions)

If the need arises to take immediate action which won't wait until the next meeting and this need comes to staff's attention after the posting of the agenda, the Board by an affirmative vote of 4 members (or by an affirmative vote of 3 members if only 3 are present) may add this "urgency item" to the agenda and take action on the item. [See Gov't Code Section 54954.2]

#### Action Needed

### 4. Public Comment Period

(Note: please see instructions how to submit comments for a Zoom meeting above.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

### 5. Consent Calendar –

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes of the Regular Board Meeting held February 18, 2020
- b) March/April Payables in the amount of \$181,132.66

The Board of Trustees give the District Manager the authority to approve the board approved payables through the financial system due to the State of California Executive Order N-33-20 stay at home.

#### Action Needed

### 6. Items (if any) Removed from the Consent Calendar

### 7. Correspondence/Informational:

- a) Shasta Mosquito and Vector Control District Financial Reports at 3-31-2020
- b) Shasta Mosquito and Vector Control District Financial Reports at 2-29-2020
- c) In Memoriam Larry Mower
- d) VCJPA Workshop Update
- e) SC Pooled Investments 3/31/2020
- f) CERBT 3/31/2020
- g) LAFCO 2020-2021 Proposed Budget
- h) Strategic Plan Update
- i) District's COVID-19 Response
- j) VeeMac Update/Presentation

### 8. Manager's Report

Informational Only

### 9. Department Reports

- a) Guangye Hu, Ph.D., Assistant Manager – Operations Report
- b) John Albright, Vector Ecologist – Vector Ecology Report

Informational Only

10. Committee Reports

- a) Executive – No Report
- b) Financial – Verbal Report
- c) Personnel – No Report

11. Old Business:

12. New Business:

- a) Discussion and/or Approval to proclaim May 3-9<sup>th</sup>, 2020 as Public Service Recognition Week for employees of the District.

Action Needed

- b) Discussion and/or approval authorizing the withdrawal and wire transfer of Shasta Mosquito and Vector Control District monies from the Shasta County Treasury in an amount of \$500,000 to be deposited into the District’s Wells Fargo Banking account.

Action Needed

- c) Discussion and/or Acceptance of the Actuarial Valuation of Other Post-Employment Benefit Programs as of June 30, 2019.

Action Needed

- d) Discussion and/or approval to authorize the District Manager to solicit proposals for an Auditing services firm for a three (3) year term, beginning with the fiscal year end 2020-2021 independent annual audit.

Action Needed

13. Trustee Comments, Requests for Future Agenda Items and/ or Staff Actions: *The Board may not legally act on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda. Each presentation is limited to no more than 3 minutes.*

14. Adjournment

Upcoming Events:

- April 19-25, 2020 Mosquito and Vector Control Awareness week.
- May 3-9<sup>th</sup>, 2020 Public Service Recognition Week.
- May 19, 2020 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)
- May 25, 2020 District Closed in Observance of Memorial Day
- June 16, 2020 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)

Upcoming Training:

- **Available anytime:** Required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.ca.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

I certify that this Agenda was posted April 16, 2020 in Accordance to the Brown Act Section 54954.2.

\_\_\_\_\_ Darcy Buckalew, Administrative Office Manager

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 19200 Latona Road, Anderson, California.