
BOARD OF TRUSTEES

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MANAGER



SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

19200 Latona Road, Anderson, CA 96007
Telephone: (530) 365-3768 Fax: (530) 365-0305
Web: shastamosquito.org

February 18, 2020

AGENDA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING OF THE BOARD OF TRUSTEES 1:00 P.M.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda (additions and/or deletions)
If the need arises to take immediate action which won't wait until the next meeting and this need comes to staff's attention after the posting of the agenda, the Board by an affirmative vote of 4 members (or by an affirmative vote of 3 members if only 3 are present) may add this "urgency item" to the agenda and take action on the item. [See Gov't Code Section 54954.2]

Action Needed

4. Public Comment Period
(Note: Those wishing to address the Board should complete a Public Comment Card and provide it to the Administrative Office Manager.)
Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

5. Consent Calendar –

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes of the Regular Board Meeting held January 21, 2020
- b) January/February Payables in the amount of \$150,263.76

Action Needed

6. Items (if any) Removed from the Consent Calendar

7. Correspondence/Informational:

- a) Shasta Mosquito and Vector Control District Financial Reports at 1-31-2020
- b) VCJPA Member Contingency Fund Balance 12-31-19
- c) CERBT Fund Balance 12-31-19
- d) SC Pooled Investments 12-31-19
- e) Budget Timeline for FY 2020-2021
- f) Outreach Schedule 2020
- g) Strategic Plan Update

8. Manager's Report

Informational Only

9. Department Reports

- a) Guangye Hu, Ph.D., Assistant Manager – Operations Report
- b) John Albright, Vector Ecologist – Vector Ecology Report

Informational Only

10. Committee Reports

- a) Executive – No Report
- b) Financial – No Report
- c) Personnel – No Report

11. Old Business:

- a) Discussion and/or approval of the SMVCD Personnel Policy Manual Revision.

Action Needed

12. New Business:

- a) Discussion and/or approval discussion and/or approval of the Draft 2019 SMVCD Annual Report. (Draft will be provided at Board meeting.)

Action Needed

- b) Discussion and/or approval to nominate a SMVCD Board member or staff to run for Seat C on the CSDA Board of Directors.

Action Needed

- c) Discussion and/or approval of the passage of a local resolution 2020-01 declaring April 19th through the 25th West Nile virus and Mosquito and Vector Control Awareness Week.

Action Needed

- d) Discussion and/or possible nomination of a District Trustee for election to the Shasta Local Agency Formation Commission (LAFCO).

Action Needed

- e) Discussion and/or acceptance of the Independent Audit of the District's 2018-2019 financial statements. Teri Simmons, Simmons and Associates, Certified Public Accountant.

Action Needed

- f) Discussion and/or approval to authorize the District Manager to solicit bids for Calendar year (3/1/2020-3/1/2021) fixed pricing and to make purchases not to exceed the Board approved Pesticide budget for fiscal year 2019-2020 and fiscal year 2020-2021.

Action Needed

13. Trustee Comments, Requests for Future Agenda Items and/ or Staff Actions: *The Board may not legally act on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda. Each presentation is limited to no more than 3 minutes.*

14. Adjournment

Upcoming Events:

- February 17, 2020 Closed in observance of President's Day
- February 18, 2020 SMVCD Regular Board of Trustees Meeting
- March 2-4, 2020 MVCAC Spring Quarterly Meeting and Legislative Days, Sacramento, CA
- March 14-15, 2020 Redding Spring Home and Garden Show
- March 17, 2020 SMVCD Regular Board of Trustees Meeting- CANCELLED
- March 15-20th AMCA Annual Conference, Portland, OR
- March 27-29, 2020 Spring Home & Garden Show Shasta County Fair Grounds
- April 4-5, 2020 Redding Sportsmans Expo
- April 17, 2020 Redding Rancheria Earth Day Fair
- April 18, 2020 Whole Earth & Watershed Festival
- April 21, 2020 SMVCD Regular Board of Trustees Meeting (SMVCD Boardroom)

Upcoming Training:

- **Available anytime:** Required (every 2 years) Ethics Compliance Training – AB1234 - paste the following link into browser: <http://fppc.ca.gov/index.php?id=477>. Once you have completed this course, be sure to print out your certificate of completion and bring a copy to the office for our files.

I certify that this Agenda was posted February 13, 2020 in Accordance to the Brown Act Section 54954.2.

_____ Darcy Buckalew, Administrative Office Manager

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 19200 Latona Road, Anderson, California.