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**BOARD OF TRUSTEES**

PRESIDENT *Larry Mower*  
ANDERSON

VICE PRESIDENT *Bob Michiels*  
REDDING

SECRETARY *Henry Hurlhey*  
SHASTA LAKE

*John Dunlap*  
SHASTA COUNTY

*Gary Hergert*  
SHASTA COUNTY

**ADMINISTRATION**  
*Peter Bonkrude*  
MANAGER

# SHASTA MOSQUITO AND VECTOR CONTROL DISTRICT

19200 Latona Road, Anderson, CA 96007  
Telephone: (530) 365-3768 Fax: (530) 365-0305  
Web: [shastamosquito.org](http://shastamosquito.org)

## Regular Board of Trustees Meeting February 16, 2010 1:30 p.m. District Office, 19200 Latona Road, Anderson, CA

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District Secretary at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

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### AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment

(Note: Those wishing to address the Board should complete a Public Comment Card and provide it to the Administrative Assistant.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

5. Consent Calendar

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes: of the Regular Board Meeting held January 19, 2010.
- b) January Payables
- c) Transfer \$62,215.89 (the amount and the money) from 00464 009113 Fixed Asset Replacement to 00462
- d) Authorize payment for Vehicles upon Receipt by District Manager's authorization.

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*Our Mission: "To protect the public's health from vector-borne disease and nuisance, through a comprehensive mosquito and vector control program focused on innovation, experience and efficiency."*

- e) VCJPA Travel Approval for District Manager, Administrative Assistant and (1) Trustee to attend the VCJPA Annual Workshop in Napa, Ca March 4-5<sup>th</sup> 2010, in an amount not to exceed \$1,500.00 from account #035900-Transportation & Travel.
6. Correspondence/Informational:
    - a) 2010-2011 Levy Proposed Timeline
    - b) Shasta County Pooled Investments -12/31/2009
    - c) VCJPA Member and Property Contingency Funds – 12/31/09
    - d) Power Point Presentation on District Winter Projects
    - e) Presentation on new District Web-site
    - f) CDPH-Vector Borne Disease Bulletin
    - g) California Employers’ Retiree Benefit Trust – Quarterly Statement
    - h) AMCA letter – February 11, 2010
  7. Manager’s Report
  8. Department Reports
    - a) Audie Butcher, Operation Supervisor – Operations Report
    - b) John Albright, Biologist – Surveillance/Lab Report
  9. Reports from attendees of the MVCAC 78<sup>th</sup> Annual Conference – Sacramento, CA - February 7th-10th, 2010
  10. Old Business
    - a) Shasta Mosquito and Vector Policy and Procedures Manual Workshop.
  11. New Business
    - a) Approval and presentation of the independent audit of the District’s 2008/2009 financial statements. Presented by Don Reynolds, CPA
    - b) Discussion and/or Approval to sell surplus fixed assets: 2000 Ford Explorer, 2002 Ford Ranger, 2003 Ford Ranger, 2003 Ford Ranger and 2007 Ford Expedition.
    - c) Discussion and consideration of appointing two District Board members as ad hoc 2010-2011 Budget Committee members
    - d) Discussion and/or Approval to amend the 09/10 budget, and move \$6,000 from account #061008-Vehicle Building Expansion to account #065072-Computer Server and to authorize the District Manager to purchase the fixed asset computer server to replace the current server hardware and software in an amount not to exceed \$18,000.00 from account #065072-Computer Server.
  12. Trustee Comments, Requests for Future Agendas Items and/ or Staff Actions: *The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless*

*(1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than 3 minutes.*

**13. Adjournment**

Upcoming Meetings:

- 24th Vertebrate Pest Conference in Sacramento, CA, February 22nd – 25th, 2010
- West Nile virus Task Force Meeting – District Board Room - March 1, 2010
- VCJPA Annual Workshop and Board Meeting – Napa, CA - March 4th & 5th, 2010
- Regular Board of Trustees Meeting – March 16, 2010
- 76th Annual Meeting of the AMCA – Lexington, Kentucky - March 28 - April 1, 2010 – (Registration deadline February 25<sup>th</sup>)

I certify that the Agenda was posted February 11, 2010 in Accordance to the Brown Act Section 54954.2.

\_\_\_\_\_ Betty Willis, Administrative Assistant