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**BOARD OF TRUSTEES**

PRESIDENT *Larry Mower*  
ANDERSON

VICE PRESIDENT *Bob Michiels*  
REDDING

SECRETARY *Henry Hurlhey*  
SHASTA LAKE

*John Dunlap*  
SHASTA COUNTY

*Gary Hergert*  
SHASTA COUNTY

**ADMINISTRATION**  
*Peter Bonkrude*  
MANAGER

**SHASTA MOSQUITO AND VECTOR  
CONTROL DISTRICT**

19200 Latona Road, Anderson, CA 96007  
Telephone: (530) 365-3768 Fax: (530) 365-0305  
Web: [shastamosquito.org](http://shastamosquito.org)

**Regular Board of Trustees Meeting  
December 15, 2009 1:30 p.m.  
District Office, 19200 Latona Road, Anderson, CA**

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please contact the District Secretary at (530) 365-3768 or fax at (530) 365-0305. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

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**AGENDA**

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment

(Note: Those wishing to address the Board should complete a Public Comment Card and provide it to the Administrative Assistant.)

Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 5 minutes.

Agenda items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 5 minutes.

Public Participation: Members of the Public may address the Board of Trustees regarding items of interest that are within subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

5. Consent Calendar

The following items are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- a) Minutes: of the Regular Board Meeting held November 17, 2009. (Attachment A)
- b) December Payables; (Attachment B)
- c) Approval for District Manager, staff for selected days, and up to (3) Trustees to attend the Mosquito and Vector Association of California 78th Annual Conference in Sacramento, CA, February 7<sup>th</sup>-10<sup>th</sup>, 2010, in an amount not to exceed \$4,700.00 from account #035900-Transportation and Travel. (Attachment C)

- d) Discussion and/or approval for accepting the amended language to the MVCAC Trustee Advisory Council bylaws. A request for an amendment to the bylaws of the Mosquito and Vector Control Association of California has been reviewed by the Executive Committee and Executive Director and approved by the Executive Committee as per article VII, Sections 1 and 2 of the current MVCAC bylaws. (Attachment D)
- 6. Correspondence/Informational:
    - a. CSDA Informational Item (Attachment E)
  - 7. Manager's Report (Attachment F)
  - 8. Department Reports
    - a) Audie Butcher, Operation Supervisor – Operations Report (Attachment G)
    - b) John Albright, Biologist – Surveillance/Lab Report (Attachment H)
      - a. Annual Operations and Surveillance Summary –part 2 (Attachment I)
  - 9. Old Business
    - a. None
  - 10. Report from Personnel Committee
  - 11. New Business
    - a) Approval to authorize a safety award for 11 District employees at a cost not to exceed \$750.00 to be taken from account #035700-Special Departmental Expense. (Attachment J)
    - b) Approval to authorize a safety incentive luncheon for 13 District employees at a cost not to exceed \$450.00 to be taken from account #035900- Transportation and Travel. (Attachment K)
    - c) Approval to commence and purchase supplies/equipment for the in-house build project of retrofitting a storage room in the District laboratory to an Insectary; goals of which are aimed at maintaining a colony of susceptible and wild-type mosquitoes to facilitate adulticide and larvicide resistance/efficacy testing at a cumulative cost not to exceed \$5,000.00. (Attachment L)
    - d) Approval to solicit bids for (2) 2010 4 wheel drive, short wheel base, extended cab, 4 door mid-size pickups and (1) 2010 4 wheel drive, mid size, 4 door SUV vehicle. (Attachment M)
    - e) Approval to amend the 09/10 budget, and move \$12,000 from Account# 061008 -Vehicle Building Expansion to account #065072- Computer Server. (Attachment N)
    - f) Approval for District Manager and up to (2) Trustees to attend the 24<sup>th</sup> Vertebrate Pest Conference in Sacramento, CA, February 22<sup>nd</sup>-25<sup>th</sup>, 2010, in an amount not to exceed \$1,500 from account #035900-Transportation & Travel. (Attachment O)

- g) Discussion and/or approval to authorize depositing retrospective adjustment worker's compensation distribution check in the amount of \$26,004.00 and depositing retrospective adjustment pooled liability distribution check in the amount of \$405.00 (Totaling \$26,409.00) into the VCJPA Member Contingency Fund. (Attachment P)

**The Board will convene in Closed Session.**

- 12. Closed session: Public Employee Personnel Matter pursuant to Government Code section 54957—Consideration of performance and employment status of District Manager**

**The Board will return to Open Session.**

- 13. Closed Session Announcement**

- 14. Trustee Comments, Requests for Future Agendas Items and/ or Staff Actions:** *The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than 3 minutes.*

- 15. Adjournment**

Upcoming Meetings:

- Regular Board of Trustees Meeting – January 19, 2009
- MVCAC 78<sup>th</sup> Annual Conference – Sacramento, CA - February 7-10, 2010
- 24<sup>th</sup> Vertebrate Pest Conference in Sacramento, CA, February 22<sup>nd</sup>-25<sup>th</sup>

I certify that the Agenda was posted December 10, 2009 in Accordance to the Brown Act Section 54954.2.

\_\_\_\_\_ Betty Willis, Administrative Assistant